



BUXTED

PARISH COUNCIL

Clerks: Beccy Macklen & Claudine Feltham
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8th November 2023

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 14th November 2023 in St Mary's Church Hall, Church Road, Buxted directly following the planning committee meeting (starting at 7.00pm).**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

AGENDA

- 1 Apologies for absence – Cllrs Wilson, Duck and Roberts
- 2 Declarations of members' interests in respect of items on this agenda
- 3 Minutes of the 10th October 2023 meeting (previously circulated) to be confirmed and signed
- 4 ESCC/WDC report
- 5 **Finance Committee Minutes**
For members to approve the minutes of the finance committee held 31.10.23
- 6 **Earmarked Reserves**
For members to consider the changes proposed by the Finance Committee
- 7 **Budget and precept setting**
For members to consider and approve the budget for 2024-2025 and approve the precept to be requested - the Chair and Clerk to sign the precept forms once received from WDC
- 8 **Adoption of Scheme of Publication, and Equality and Diversity Policy**
- 9 **Reading Room – Disposal of Reading Room – update**
- 10 **Request for financial support for a defibrillator at St Margarets Church**
- 11 **Outstanding matters – For Information Only unless otherwise stated:**
 - Mobile Phone Coverage
 - Public footpaths
 - Quote for cutting verges in Five Ash Down/Coopers Green
 - Footpath No.24 Vanguard Way continued closure – update
 - Trees
 - Road Safety

- Suggestion for a VAS sign for Five Ash Down/Buxted (at WDC Cllr Shaw's parish meeting)
- Wealden Local Development Framework – Local Plan
- Property issues
 - Buxted Recreation Ground – Football Club Lease Renewal – update
 - Buxted War Memorial – consideration of quote for cleaning (if received)

➤ Communications Matters

12 Correspondence – as listed and subsequently updated and circulated at the meeting:

P1 - ESCC – Grass cutting contract preference for 2024

13 Committee meetings

Finance Committee meeting 31st October – see minutes above

14 Finance:

(i) to approve invoices for payment for November 2023 - to be tabled

(ii) Bank reconciliations: The clerk had circulated completed reconciliations for October which were signed.

ii) Noted: RBS reports: Ear marked reserves, Trial Balance, Receipts and Payments, Cash, and Investment Reconciliation

iii) Request for £200 grant from Community Railway Partnership for Art/Photograph wall in Buxted Station ticket office

iv) To note that the Local Government Services Pay Agreement for 2023-24 has been agreed and will be implemented via the Payroll Officer

15 Reports on other meetings attended by members

16 Members questions

17 Announcements – a) Chairman of the Council; b) Clerk to the Council



R Macklen, Clerk to the Council

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

See below: ongoing issues reported to ESCC Highways:

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
03/07/2023 ONGOING	GRC000971	Overgrown grass verge corner of Court Lane/Five Ash Down road	03/07 – reported to ESCC Highways Highways claim verge has been cut – it has not been cut since last Autumn 29/08 – clerk has requested a site meeting and sent photographs to Highways as proof 25/9 – Highways cut FAD verges after Cllr Humphrey chased ESCC a number of times 30/9 – Cllr Humphrey continues to chase Highways to ascertain when verges will be cut October 2023 – continued communication between Cllr Humphrey, ESCC and Cllr Galley 3/11 – ESCC advise verges are rural and will only receive two cuts per year (despite the Highway Steward advising different at a site meeting)

Ionides Trust Update 14th November 2023

- 1. Apologies**
- 2. Declarations of Interest**
- 3. To approve the increase in costs for the oak post and installation to £1350 + VAT.**
- 4. Request for a £500 grant for Buxted Bonfire Society for three Christmas community events**
- 5. Buxted Scouts:**
 - Scout Hut – update**